Cass County Electric Cooperative
A Touchstone Energy® Cooperative

Job Specification/Information Sheet for SEASONAL APPRENTICE LINEWORKER
***Locations:* Fargo/Kindred/Arthur/Lisbon/Valley City**
May 2020

Cass County Electric Cooperative is a not-for-profit, customer owned electric distribution system serving nearly 60,000 meters in a 10-county area in southeastern North Dakota. Our headquarters office is located in Fargo, North Dakota, and we have service centers in Fargo, Valley City, Lisbon, Kindred and Arthur. We are an Equal Opportunity Employer. We adhere to a policy of making employment decision without regard to race, color, religion, sex, national origin, citizenship, age, veteran, or disability status. We assure you that your opportunity for employment with this Cooperative depends on your qualifications.

PURPOSE OF POSTION: to become familiar with and trained in basic line work practices; construction, operations, and maintenance work and to assure adherence to safety and specifications requirements. To view Department of Labor Contract: http://www.casscountyelectric.com/careers

ESSENTIAL RESPONSIBILITIES: includes but not limited to these duties:

- assist with installs and connects transformers and meters
- assists in voltage recordings and load surveys
- assists with installation and maintenance of street lighting and associated equipment
- to become familiar with procedures to responds to service calls to restore power outages and problems including stand-by duties for power restoration and associated problems during and after normal working hours, and on holidays and weekends
- install and service of guys on ground, framing of poles in accordance with REA specifications
- comply with all of the Cooperative's safety rules and use safe working practices and methods and look out for the safety of others
- acquire a thorough working knowledge of first aid and pole top rescue
- acquire a working knowledge of all substation switching operations, system apparatus or devices
- acquire a working knowledge of CCEC and RUS specifications, the National Electric Safety Code and CCEC mapping system and staking sheets
- becomes acquainted with the preparation of appropriate records such as material tickets, charge outs, time sheets and other reports as necessary
- maintain a working knowledge of the Cooperative policies and procedures
- attend applicable safety meetings and other special training sessions when requested
- comply with the proper operating practices in the use of the two-way radio
- ensure that cooperative tools/equipment/material are properly maintained and stored securely
- promote and present a positive professional image when performing duties
- other duties as may be assigned

EDUCATION/CERTIFICATIONS:

- high school diploma or GED equivalency and certificate from accredited electrical lineworker program required
- valid driver's license and Commercial driver's license permit required

EXPERIENCE:

- related work experience required, additional experience in electric utility system operations, preferred
- opportunity to earn Department of Labor approved "journeyman" status with completion of
  - defined work schedule
  - number of hours worked
    - completion of Dennis Merchant Certification Program (books/tuition paid by the cooperative)

ABILITIES/SKILLS:

- lifting 50-lbs. Maximum with frequent lifting and /or carrying of objects weighing up to 25 lbs
- climbing, balancing, stooping, kneeling, crouching, crawling, reaching, handling, fingering, feeling, talking, hearing, seeing
- possible after-hours service calls to restore power outages and problems with proper supervision
- possibility of working continuous and lengthy hours with minimal rest
- good oral and written communication skills
- pleasing personality and excellent organizational skills
- skills with computer software

WORKING CONDITION:

- outside. A job is considered "both" if the activities occur inside or outside in approximately equal amounts.
- hazards: Situations in which the individual is exposed to the definite risk of bodily injury.
- overtime may at times be required.

WORK SCHEDULE:

- construction season
  - generally May through November
  - estimated hours worked at 1300 to 1450 hours per year
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SALARY:

- progressive wage scale
  - dependent upon background, qualified hours worked, experience and North West Lineman's Apprenticeship program certificate

TO APPLY:

- Send resume to HumanResources@kwh.com. Deadline Friday, June 12th, 2020, 4:00 p.m.